    

**Vital Connections of the Midlands, Early Head Start is now accepting applications for the following position:**

**Job Title:** 4K Teacher

**Reports To:** Center Director

**Status**: Full Time/Exempt

**Posting Date:** 09/13/21

**Position Summary:** The 4 Year Old Kindergarten (4K) Lead Teacher is responsible for planning and implementing activities which meet the needs of the group as well as those individual child. The 4K Teacher provides a safe, caring, nurturing environment for children that encourage their social, emotional, physical, and cognitive development. The Teacher plans and implements a developmentally appropriate curriculum for enrolled children to prepare students for five year-old kindergarten.

**Essential Duties:**

* Prepares the daily learning environment for children.
* Adheres to First Steps 4K and Vital Connections policies and procedures.
* Attend all required First Steps 4K trainings.
* Develops and records lesson plans online, that are based on developmentally appropriate practices, with age-appropriate activities.
* Establishes and maintains a safe, clean, and healthy learning environment; complete daily Classroom Health and Safety Checklist, Play Yard Safety Checklist – reporting any safety concerns to the Director immediately.
* Provides direct care and supervises children both indoors and outdoors to ensure all safety procedures are followed.
* Follows policies and procedures for tracking children by taking their classroom rosters to ensure an accurate classroom count. Never leave a child/children unattended.
* Works with other staff to create and maintain an effective working team and presents a positive role model for children.
* Models positive and appropriate staff to child interactions.
* Maintains all required classroom records including anecdotal notes, portfolios for each child with individual documentation of children’s progress and evaluations.
* Maintains professional ethics and policies of Vital Connections of the Midlands.

**Qualifications:**

* Minimum of a two-year degree in early childhood education or related field and must have completed or be enrolled and demonstrating progress toward the completion of a teacher education program within four years.
* Preferred Bachelor’s Degree in early childhood or related field.
* At least six months experience in a childcare setting.
* Must be flexible and have nurturing classroom management skills
* Some knowledge of NAEYC and DSS standards
* Strong interpersonal, communication and organizational skills; problem solving and time management skills. Ability to follow directions and take initiative.
* Ability to relate sensitively with children.
* Ability to keep all information strictly confidential.

Excellent salary and benefits for qualified applicant.

Please email letter of interest and resume to: [Knoble@vcmehs.org](mailto:Knoble@vcmehs.org)

**Mail to**: Vital Connections of the Midlands

4801 Colonial Drive

Columbia, Sc 29203

Attn: HR

Equal Opportunity Employer