

Position Title: Children and Family Counselor _____Richland & Lexington Counties

<u>X</u> Rural Counties (Fairfield, Kershaw, Newberry)

Accountability: Director of Counseling Services

FLSA Status: Non-Exempt Status: Part-Time (30 Hrs. M-F)

Mission Statement: To provide trauma-informed services, to advocate for domestic violence survivors and their children, and to promote prevention of domestic violence through community awareness and training.

Position Summary: Offers and provides evidenced-based trauma-informed therapeutic modalities in counseling sessions for minors (4-17 yrs. old) who are secondary victims to intimate partner violence. Counseling sessions will allow for minors to participate in a therapeutic healing process at the permission of the primary victim (parent). Adheres to Sistercare's clinical counseling policies and procedures.

Responsibilities:

- 1. Provide clinical assessments, crisis intervention, and ongoing counseling services for children and adolescents of clients who have experienced intimate partner violence.
- 2. Maintain up-to-date documentation of services to include client intake form, privacy/confidentiality statement, danger assessment, safety plan, and any consent/release forms.
- 3. Utilize knowledge pertaining to the dynamics of IPV, child abuse and neglect to provide trauma-informed therapeutic services to clients referred by Sistercare's individual or group counselors.
- 4. Provide short-term (6-8 weeks) psychoeducation counseling and therapeutic activities for children and adolescents ages 4 - 17 years old in a safe designated community location.
- 5. Counsel survivors of IPV with their children as it pertains to parenting issues and family emotional stressors. Make clinical or other therapeutic service recommendations as appropriate.

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- 6. Collaborate and coordinate with the Clinical Team for therapeutic insight/support, goal planning, and client staffing sessions.
- 7. Participate in agency staff meetings and special agency committees as needed.
- 8. Update and maintain clients' direct service notations in Sistercare's Empower database management system according to Sistercare's policies and procedures.
- 9. Participate in twelve (12) hours of Victim Service Provider (VSP) approved trainings each year to maintain active VSP certification, if not a licensed clinician.
- 10. Perform other duties as required.

Qualifications:

- Master's degree in social work or counseling required.
- Professional licensure required LMSW or LPC
- Minimum of one year of direct counseling service with children, preferably in crisis intervention.
- Possess a solid understanding of trauma-informed counseling dynamics, modalities, and techniques.
- Knowledge of intimate partner violence and its effect on survivors and their children.
- Skilled in working with sensitive issues and commitment to respecting confidentiality and privacy of client's information.
- Ability to communicate effectively, orally and in writing with staff and clients.
- Familiar with other community human services programs and resources.
- Ability to handle emergency/crisis situations in an independent manner.
- Possession of a valid South Carolina driver's license, a vehicle to be used for work related travel and vehicle insurance.

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Physical Demands and Work Environment:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodation may be made to enable individuals with disabilities to perform the functions.

The noise level in the work environment is usually moderate to loud. The employee frequently is required to use hands or fingers, handle, or feel objects, tools, various forms of technology or controls. The employee must be able to stand, walk; sit; reach with hands and arms; climb or balance; and stoop, kneel, crouch, run or crawl. The employee must have the ability to follow written and oral instructions and procedures.

The employee must be able to work under regular, moderate levels of stress and must be able to regularly lift and move up to 10 pounds. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, and the ability to adjust focus.

Employee

Date

Executive Director

Date

Rev 2/5/24