



Vital Connections of the Midlands, Early Head Start is now accepting applications for the following position:

Job Title: Early Head Start Teacher

Reports To: Executive Director

Status: Full Time/Exempt

Posting Date: 04/28/22

Closing Date: Until Filled

Position Summary: The Early Head Start Teacher is responsible for planning and implementing activities which meet the needs of the group as well as those individual children and families.

In collaboration with the Co-Teacher, this position is responsible for caring, nurturing, and facilitating the learning of young children, based on the philosophy of the National Association for the Education of Young Children (NAEYC) and Early Head Start Performance Standards. The Teacher is responsible for providing a meaningful classroom experience, guidance, and direction to meet the individual needs of infants, toddlers and preschoolers.

Essential Duties:

- Prepares the daily learning environment for children.
- Develops and records lesson plans online, that are based on developmentally appropriate practices, with age-appropriate activities.
- Establishes and maintains a safe, clean, and healthy learning environment; complete daily Classroom Health and Safety Checklist, Play Yard Safety Checklist – reporting any safety concerns to the Director immediately.
- Provides direct care and supervises children both indoors and outdoors to ensure all safety procedures are followed.
- Follows policies and procedures for tracking children by taking their classroom rosters to ensure an accurate classroom count. Never leave a child/children unattended.
- Works with other staff to create and maintain an effective working team and presents a positive role model for children.
- Models positive and appropriate staff to child interactions.
- Maintains all required classroom records including anecdotal notes, portfolios for each child with individual documentation of children’s progress and evaluations.
- Maintains professional ethics and policies of Vital Connections of the Midlands.

Qualifications:

- At a minimum, a Child Development Associate (CDA) credential or comparable credential and have been trained or have equivalent coursework in early childhood development with a focus on infant and toddler development.
- Minimum 2 years of experience working with infants, toddlers, and twos.
- Must be flexible and have nurturing classroom management skills.

- Experience with Creative Curriculum for Infants, Toddlers and Twos
- Some knowledge of NAEYC, DSS and Early Head Start Standards
- Strong interpersonal, communication and organizational skills; problem solving and time management skills. Ability to follow directions and take initiative.
- Ability to relate sensitively with children.
- Ability to keep all information strictly confidential.

Excellent salary and benefits for qualified applicant.

Please email letter of interest and resume to: Knoble@vcmehs.org

Mail to: Vital Connections of the Midlands

4801 Colonial Drive

Columbia, Sc 29203

Attn: HR

Equal Opportunity Employer