

SCORING TOOL

Rate each of the application elements using a score of 1-5 where:

1 = Does not meet expectations **2** = Needs improvement **3** = Meets expectations

4 = Exceeds expectations **5** = Superior/Outstanding

Application Elements	Rating (Weight)	Score	Reviewer Comments
PROGRAM INFORMATION			
Agency and Program Description <ul style="list-style-type: none"> Is the program's purpose and service delivery clearly defined? Does the described program align with how the organization supports the community? Are program objectives and expected impact clearly defined? 	1 2 3 4 5 Weight: X2 Max Score:10		
Rationale of Requested Amount <ul style="list-style-type: none"> Does the rationale presented justify the amount requested? Is it clear whether this amount will help the program accomplish its objectives and deliver services? Is it clear how this funding will be used? Did the agency provide clear information to support their need (such as loss of funding, increased service levels, per unit cost, comparison costs to other interventions)? 	1 2 3 4 5 Weight: X3 Max Score:15		
Root Cause <ul style="list-style-type: none"> Does this program have a process for identifying root causes of client challenges or needs? Does this program address those root causes to create change for individuals or communities? <p><i>(A "root cause" is an underlying issue that has caused an individual/household to find themselves in a difficult situation. This will vary by the service(s) provided and the population served.)</i></p>	1 2 3 4 5 Weight: X2 Max Score: 5		
Comparison to other agencies <ul style="list-style-type: none"> Does the agency seem informed about other services offered in the community? Is it clear how this program fits within the community's network of services? 	1 2 3 4 5 Weight: X1 Max Score: 5		

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Existing Program Outcomes OR New Program Justification <ul style="list-style-type: none"> • If it is an existing program, does the applicant effectively explain the program's success/impact through previous program results, including year-to-year program comparisons and outcomes for long-term participants? • If it is a new program, does the applicant provide sufficient justification for why this program is needed? 	1 2 3 4 5 Weight: X2 Max Score: 15 Discuss more rigor in application question to increase weight		
Lesson Learned <ul style="list-style-type: none"> • Does the agency provide any type of recent lesson learned? • Is the agency able to identify areas of improvement and make necessary changes? 	1 2 3 4 5 Weight: X1 Max Score: 5		
Evidence Base (Tier 3 only) <ul style="list-style-type: none"> • Is the program model evidence-based or evidence-informed? Was a model cited? • If not directly informed by an outside model, did the agency explain the principles or foundations of the program? • If the program replicates a proven program model, does the applicant explain any revisions they made to the design for their program? 	1 2 3 4 5 Weight: X1 Max Score: 5		
Evaluation (Tier 3 only) <ul style="list-style-type: none"> • Does the agency have a clear process for program evaluation? • Does the agency make informed improvements to programs by using evaluation results? 	1 2 3 4 5 Weight: X2 Max Score: 10		
Trauma-Informed Care (Tier 3 only) <ul style="list-style-type: none"> • How well does the agency incorporate trauma-informed care into the program? 	1 2 3 4 5 Weight: X1 Max Score: 5		
TARGET POPULATION			
Population Served and Accessibility <ul style="list-style-type: none"> • How well does the agency demonstrate knowledge of the population this program serves? • Does the agency seem intentional in making their program accessible to those who need it? 	1 2 3 4 5 Weight: X1 Max Score: 5		

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DIVERSITY, EQUITY, AND INCLUSION			
DEI Policies and Implementation <ul style="list-style-type: none"> Is the agency active in aligning itself with its DEI policies and procedures? Is the agency intentional in understanding the DEI needs of its clients? Are policies and procedures effectively implemented at the program level? 	1 2 3 4 5 Weight: X1 Max Score: 5		
PROPOSED PROGRAM BUDGET			
Budget <ul style="list-style-type: none"> Do the budget and budget narrative clearly explain how grant funds will be spent? Does the budget demonstrate a healthy mix of funding? (Typically, UWM will not fund more than half of a program or organization's total budget) Is this a reasonable use of UWM donor dollars? 	1 2 3 4 5 Weight: X3 Max Score: 15		
PROPOSED ENROLLMENT AND ACHIEVEMENT			
Tracking Outcomes/ Indicators <ul style="list-style-type: none"> Is the program serving enough people for the amount they are requesting? Is the enrollment process effectively explained? Do the methods and tools used for tracking program progress seem effective and reliable? 	1 2 3 4 5 Weight: X2 Max Score: 10		
OVERALL			
Overall Application Quality <ul style="list-style-type: none"> Did the applicant effectively communicate why the funds are needed, what the program will accomplish, and how funds would be spent? 	1 2 3 4 5 Weight: X2 Max Score: 10		
TOTAL SCORE			